

ATTACHMENT B

HOST CLUB REQUIREMENTS

In order for a club to host a Michigan Shooting Clubs State Shoot, the following requirements must be met:

1. Must be a shooting club in Michigan and fully meet these requirements stated herein.
2. Sign a contract between the State Shoot Committee and the Club.
3. Must provide all necessary help trained to put on a safe, controlled shoot. This includes range officers, registration, scorers, trap setters, etc.
4. Minimum range requirements:
 - Trap: 4 fields, one extra machine, spare parts. The fields may be temporary but must be safe.
 - Skeet: 3 fields, otherwise the same as Trap.
 - Archery: 28 3D animal target course.
 - Pistol: 8 positions, 25 & 50 yard outdoors.
 - Jr. Hunting Rifle: 8 positions, 50 foot indoor or 50 yard outdoor.
 - Rifle: 8 positions, 100 yard.
 - Muzzleloader: Woods Walk Courses for Rifle, Muzzleloader Pistol & Trade Gun. May be set in either a woods or open course (Rifle Range).
 - Sporting Clays: Minimum 12 positions (stations).
 - 5-Stand: One 5-Stand field in accordance to NSCA Rules.
5. Other facility requirements include: toilet facilities at all ranges, public address system, sufficient parking (300 cars for Skeet and Trap events), eating facilities, camping facilities on the property or close by, lodging facilities close by, directional signs to the club and to the events, and signs at each event.
6. Any club wishing to host a Michigan Shooting Clubs State Shoot must meet the requirements for facilities and manpower, and, must submit a written request at the November meeting two years before the requested Shoot. This written request must be signed by the club President or designee and should include the planned program, list of facilities, lodging and food availability, and any other information which may assist the Committee in determining who the host club will be. It is important that qualified people be used in the key positions. Persons shooting or coaching cannot act as officials while they are shooting or coaching. The host club must schedule their teams in the same manner as any other club and conduct the events so as to not give their team an advantage. It is suggested that the host club teams shoot on Friday as to help with scheduling more non-host club teams on Saturday and Sunday and to allow these shooters to work the event.
7. The host club will carry out the Michigan Shooting Clubs State Shoot program under the direction of the State Shoot Committee. The host club may put on other events as it chooses provided they are approved by the State Shoot Committee. All equipment, targets, positions, shooting ranges and lanes must meet the rules of the national or state body whose rules apply and the Michigan Shooting Clubs State Shoot rules. Generally, the ranges must be safe with an open view to the target. The targets must be safe with the proper backstop. All equipment and targets must be in good repair and proper adjustment. This is a State-wide Shoot and the appropriate approach and preparedness should guide the host club.
8. Before a club can be considered as a potential host club, the club must have two representatives serve on the State Shoot Committee. They also must observe and participate in the events that they are hosting in the shoots prior to the years of hosting their shoot. This allows for the club to become familiar with the shoot activities and allows them to assist at the shoot. If these requirements cannot be met, it is questionable that the club has the desire or the ability to put on

the shoot. First time host clubs will be visited and facilities reviewed by the State Shoot Committee prior to the approval to host the shoot.

9. All shooting fees will be sent and collected by the State Shoot Committee. The State Shoot Committee will confirm pre-registrations promptly upon their receipts. The State Shoot Committee will provide payment to the Host Club for 85% of the entry fees to the Michigan Shooting Clubs State Shoot within 15 days following the last day of the shoot.
10. The host club is to supply a list of winners and all participants' names and addresses to the State Shoot Committee.
11. The host club will post the team and individual scores for each event as the scores become available.
12. The host club is to provide all State Shoot awards and participant patches. Patches are to be no less than 4" in diameter. All Awards are to be approved by the State Shoot Committee.
13. It is the responsibility of the host club to have the rules available at each event (State Shoot, NSCA, NSSA, ATA, NRA, NMLRA).
14. The host club may discriminate against any equipment that will cause undue destruction of the targets. Example; archery targets must have the capability of stopping an aluminum arrow shot from a bow with a draw weight of 80#'s, equipment outside this parameter may, at the discretion of the club, not be allowed.
15. The host club is responsible for all safety matters and should be able to show that they are properly and currently insured, per the State Shoot Committee Agreement.
16. All applicable events (excluding Junior Rifle and Archery) will have men's, ladies, junior, sub-junior and senior classes.
17. It is the responsibility of the host club to assure that there are no alcoholic beverages on or near the ranges.
18. It is the responsibility of the host club to assure that all competitors and range personal, wear proper eye and ear protection for firearm events.
19. It is required that the host club for the fall shoot to have their flier approved by the Committee at the March meeting for publications. Any other shoots throughout the year have to have their flier approved at least four months prior to the shoot.

HOST CLUB MINIMUM SHOOT HELP REQUIREMENTS

Sporting Clays and 5 Stand: Minimum of 4 registration people to check in teams/shooters and to verify scores and a data input person. Club needs a trapper for each station and a scorekeeper with each squad. For automated courses, the scorekeeper and the puller can be the same person. For the 5-stand event, it is suggested to have a puller and a scorekeeper.

Skeet and Trap: Minimum of 4 Registration people to check in teams/shooters and to verify scores and a data input person per event, this works best with at least 6 people. It is suggested that the host club has a puller and a scorekeeper on each field and a squad hustler for each event. The purpose of the squad hustler is to keep the squads moving and reporting to the fields on time.

Non Shotgun Events: Minimum of 2 registration people for each event to check in teams/shooters and to verify scores and a data input person. Adequate amount of help and Range Officers for each range. Host Club is required to verify all shooters equipment that might need verifying for any event that requires it.

SUGGESTED FLIER INCLUSIONS BY THE HOST CLUB

- Shoot dates and locations for each event.
- Club contact name and phone number.
- Any approved activities the Club is having.
- Meals and entertainment that will be available at the club.
- A map to the club and a list of near by camping and lodging information.
- List of the events and prices

Club Packet Content:

Flier
Map
Accommodations & etc.
Pre registration form
Rules and Regulations

Shooter Packet Content:

Flier
Map
Accommodations & etc.
Pre registration form